



ADMISSIONS POLICY

AVANTI PARK SCHOOL

2024 - 2025

This policy is in force until further notice from:	28.02.23
This policy must be reviewed:	Annually
Policy Author(s):	Shamita Kumar
Date policy reviewed by Education Director:	28.02.23
Date policy reviewed by Compliance Officer:	28.02.23
Location of publication of policy:	School Website
Under the Trust's Scheme of Delegation this policy must be approved by	The Admissions Committee
Such approval was given on:	8 th February 2023

Introductory Statement

Avanti Park School

Children of UK Service Personnel and Crown Servants

In cases of children of UK service personnel (UK armed forces) with a confirmed posting or children of Crown servants returning from overseas, the Trust will allocate a place in advance of the family arriving in the area (as long as one is available), provided the application is accompanied by an official letter confirming the relocation date. This is an exception to the rule that the child must be living at the address at the time of application.

Oversubscription Criteria

Where the School is oversubscribed, the available places will be allocated to children in the following order of priority:

1. Looked after children, previously looked after children and children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children with a sibling attending Avanti Park School at the time of application. Details of the sibling(s) must be included in the application form. Failure to do so will result in the child being placed into the next category that applies.
3. Children of a member of the School's staff in either or both of the following circumstances:
 - a. Has been employed at the School for two or more years at the time of application; and/or
 - b. Was recruited to fill a vacant post for which there was a demonstrable skill shortage.

For the avoidance of doubt, "a" and "b" above do not denote an order of priority – all children falling within this category will be treated equally, applying the tie breaker where necessary

4. Other children by distance from the School, with priority given to children that live closest to the School measured as described below.

Order of Allocation

Where more than one child falls into one of the oversubscription categories, the order in which places will be allocated will be by reference to the distance the child lives from the School, with those living closest to the School receiving highest priority. Home to School distance will be measured in a straight line by a geographical information system from the geocoded point of the School to the geocoded point of the child's home address (a GEO code is a position on a map).

If the family do not have a permanent address and reside in atypical accommodation such as a van on the highway or boat without permanent mooring, the Local Authority will be

consulted.

Tie Breaker

Where two or more children live an equal distance from the School, random allocation

be admitted outside their normal age group, giving details of all relevant circumstances and attaching any relevant supporting evidence.

2. The Trust will consider the request and make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the parent's views, the Principal's view, information about the child's academic, social and emotional development, the child's medical history and the view of their medical professionals (where relevant), whether the child has previously been educated outside their normal age group, and whether they would have naturally fallen into a lower age group if they had not been born prematurely. The Trust may delegate this decision as it considers appropriate.
3. The Trust's decision will be communicated to the parents in writing by the School.
4. If the request is refused parents may submit a complaint under the Trust's Complaints Policy.

It is important for parents to note that obtaining agreement in principle to admission outside the normal age group does not mean that the child will achieve a place in that year group. The usual application for admission must be submitted to the Local Authority by the closing date (outlined above) and the letter from the School agreeing to admit outside the normal age group must be submitted along with the application for admission. Applications will be considered with all other applications for that year group and the oversubscription criteria applied where necessary. This means that parents who obtain agreement in principle to their child being admitted outside the normal age group may not achieve a place, and then be in the position of having to apply to other schools for admissions outside normal age group, or applying for admission to Year 1 which is subject to place availability.

Waiting Lists

On behalf of the Trust, the School administers a waiting list for the duration of the school year. The names of all children who do not achieve a place will be placed on the waiting list automatically, and for the duration of the school year in which they would otherwise have been admitted. After that date, all names will be removed by the School unless the child's parents notify the school that they wish for their child to remain on the waiting list.

A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above, and not by reference to the date that the application for admission was made. This means that a child's place on the waiting list may go down as well as up, as more applications are received from children with higher priority.

In-Year Admissions

Applications for in-year admissions should be made directly to the School by completing the 'In-Year Transfer Form' found on the School's website ([In Year Transfer Application Form – Avanti Park](#)) and by handing this to the School Office, posting it (to Avanti Park, Park Road, Frome, Somerset, BA11 1EU), or emailing it (to avantipark@avanti.org.uk). If more

Glossary

Child's Home Address

staff	companies whose normal place of work is the School.
Parent	<ul style="list-style-type: none"> • Biological parents (whether or not they are married); • Any person who, although not a biological parent, has parental responsibility for the child; • People who are not biological parents and do not have parental responsibility for a child but who have care of the child.
Previously looked after child	A child who was looked after but ceased to be so because they were adopted, became subject to a child arrangements order (defined by Section 8 of the Children Act 1989 as amended), or became subject to a special guardianship order (defined by section 14A of the Children Act 1989).
Sibling	<p>Includes:</p> <ul style="list-style-type: none"> • full or half brother or sister; • an adopted brother or sister; • a step-brother or sister; or • a foster brother or sister, <p>provided that in all cases the sibling and the applicant child live permanently at the same home address (as defined in this policy) and are being brought up as siblings.</p> <p>For the avoidance of doubt, a child of a friend or extended family member (for example, a cousin) living at the same address will not be a sibling for the purpose of this policy.</p>
Summer born child	<p>Children born from 1 April to 31 August.</p> <p>Summer born children reach compulsory school age on 31 August following their fifth birthday (or on their fifth birthday if it falls on 31 August).</p>